



**University of Pittsburgh Research Restart Plan Review Checklist**

Prepared by: \_\_\_\_\_ Position in lab/unit: \_\_\_\_\_

Date: \_\_\_\_\_ Department/Unit: \_\_\_\_\_

Building \_\_\_\_\_ Room # \_\_\_\_\_

Address the following questions about your laboratory/space plans to restart research at the University of Pittsburgh and **attach to your research restart plan.**

GENERAL SPACE CONSIDERATIONS	YES	NO	ANY CONCERNS
1. Have you read and used your <i>School/Unit's Research Restart Guiding Principles and Guidelines</i> to plan research restart in your space?			
2. Have you read and used the applicable University of Pittsburgh <i>Laboratory</i> or <i>Non-Laboratory Startup Checklist</i> to plan research restart in your space?			
3. Are you in space leased by the University of Pittsburgh?			
4. Briefly describe any research activities and/or special equipment that may impacted by your research restart plan.			
5. Can you conduct your research activities in compliance with <a href="#">current occupancy and social distancing standards</a> ?			
<ul style="list-style-type: none"> <li>If no, can you employee shift work and alternate working schedules to maintain social distancing standards?</li> </ul>			
<ul style="list-style-type: none"> <li>If no, has EH&amp;S approved an enhanced level of PPE for this space?</li> </ul>			
<ul style="list-style-type: none"> <li>If yes, how long will your enhanced level of PPE supply last? (number of days)</li> </ul>			
6. Have you followed University <a href="#">guidance</a> in addressing the safety and work plans for all self-identified high risk personnel?			
7. Have you planned your research activities so that all work that can be done remotely will continue remotely?			
<ul style="list-style-type: none"> <li>If yes, identify those activities</li> </ul>			
<ul style="list-style-type: none"> <li>If no, explain why not</li> </ul>			

8. Do your cleaning and disinfecting protocols adhere to <a href="#">EH&amp;S guidance</a> ?			
<ul style="list-style-type: none"> <li>Have you identified additional cleaning and disinfecting needs for your space, laboratories, and shared office spaces? <ul style="list-style-type: none"> <li>If yes, explain</li> <li>If yes, to whom have these responsibilities been assigned to in your lab?</li> </ul> </li> </ul>			
9. Do personnel need to use another space for your research program (For example, use of common equipment in other locations, shared tissue culture rooms, supply areas, etc.)?			
<ul style="list-style-type: none"> <li>If yes, do you have a copy of the social distancing, traffic patterns, PPE requirements, and cleaning and disinfecting protocols for those spaces?</li> <li>If that space is a core facility, have you discussed your use and access needs with the facility director?</li> </ul>			
10. Have you reviewed <a href="#">EH&amp;S guidance</a> for social distancing and cleaning in common areas, such as breakrooms, lunchrooms, shared offices, workstations, and conference rooms?			
11. Will any vendors (e.g., service technicians) be required to come into your space?			
<ul style="list-style-type: none"> <li>If yes, you will need to collect a completed <a href="#">Provider Covenant to Comply with COVID-19 Policies and Procedures</a> from the vendor. Briefly describe any modifications to your PPE and social distancing practices that having the vendor in your space may require.</li> </ul>			
12. Will academic visitors to the University of Pittsburgh be required to come into your space? All visitors must complete an <a href="#">Academic Visitor Agreement</a>			
<ul style="list-style-type: none"> <li>If yes, briefly describe your plan for addressing their PPE and social distancing requirements.</li> </ul>			
13. Should any personnel either exhibit symptoms of SARS-coV-2 or quarantine be required because of contact with and potential exposure to SARS-coV-2, is your plan to address research activities in these circumstances consistent with <a href="#">EOC guidelines</a> ?			
14. Describe any issues that you would need assistance from your Department Chair, Institute Director or Dean to address if a quick ramp down of research at the University of Pittsburgh is required?			
15. In the event of a quick ramp down, identify any essential research activities that could not be ramped down, suspended, or delayed if a required ramp down is required, and identify the personnel who will be performing these essential functions.			

16. Have all your personnel been informed of the research restart plan (not the checklist), understand their role in it, know how to report violations of the plan and know what to do if they become exposed to SARS-coV-2?			
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**If conducting field research, address the following:**

<b>FIELD RESEARCH</b>	<b>YES</b>	<b>NO</b>	<b>ANY CONCERNS</b>
17. Will research personnel be conducting field research off campus?			
<ul style="list-style-type: none"> <li>If yes, identify the mitigation measure you will be using at the field location.</li> </ul>			
<ul style="list-style-type: none"> <li>If yes, have you planned for health care contingencies off site?</li> </ul>			
<ul style="list-style-type: none"> <li>If yes, how will you prevent the trafficking of SARS-CoV-2 back onto campus?</li> </ul>			

**If conducting research with human participants, address the following:**

<b>RESEARCH WITH HUMAN PARTICIPANTS</b>	<b>YES</b>	<b>NO</b>	<b>ANY CONCERNS</b>
18. Describe your plans to identify the health status of your study populations (healthy people, immunocompromised, seniors, etc.)			
19. Will close contact (less than 6 feet for more than 5 minutes) with study participants be required?			
<ul style="list-style-type: none"> <li>If yes, is your plan consistent with EOC guidelines?</li> </ul>			
20. Do you need enhanced protections for human participants in your research to <i>come into Pitt-leased or Pitt-shared space</i> ?			
21. Will research personnel and/or participants need to <i>go into UPMC clinical areas</i> to interact with research participants?			
<ul style="list-style-type: none"> <li>If yes, will your personnel and research participants be following UPMC Wolff Center guidance?</li> </ul>			
<ul style="list-style-type: none"> <li>If no, explain why not</li> </ul>			
22. Will research personnel need to <i>leave campus</i> to interact with research participants?			
<ul style="list-style-type: none"> <li>If yes, identify the locations where these interactions with research participants will occur; identify the plan for determining health status of these research participants (healthy people, immunocompromised, seniors, etc.) and how PPE will be provisioned and social distancing measures be implemented at the off-site.</li> </ul>			

<ul style="list-style-type: none"> <li>How you will prevent the trafficking of any SARS-CoV-2 back into campus spaces?</li> </ul>			
23. Have you reviewed IRB <a href="#">guidance</a> and addressed any requirements\ to restart human research?			

**If you are conducting research with animals, address the following:**

ANIMAL RESEARCH PLANS	YES	NO	ANY CONCERNS
24. Do animals need to come into your space?			
25. Does your research restart plan incorporate all new DLAR access and use constraints? DLAR guidance on procedures and facility access can be found <a href="#">here</a> .			
<ul style="list-style-type: none"> <li>If no, explain why not?</li> </ul>			
26. Has an IACUC <a href="#">protocol approval</a> been secured for the study?			

**Additional Considerations:**

27. List any additional University-wide services/units that are required for you to ramp up research (e.g. Library collections, Purchasing, Mail, etc.) and describe your needs.
28. List any non-University resources required for you to ramp up research and describe your needs.

Name and Signature of Preparer: \_\_\_\_\_

Name and Signature of PI, if not preparer: \_\_\_\_\_

Name and Signature of Chair/Director/Dean: \_\_\_\_\_