

University of Pittsburgh Research Restart Plan Template

Prepared by: Name _____ Position in lab/unit: _____

Date: _____ Department/Unit: _____

Building: _____ Room # _____

THERE IS NO NEED TO COMPLETE AND SUBMIT THIS FORM IF YOU ARE CURRENTLY OPERATING UNDER AN ESSENTIAL RESEARCH EXEMPTION.

Address the following questions about your laboratory/space plans to restart research at the University of Pittsburgh.

GENERAL SPACE PLANS	YES	NO	ANY CONCERNS
1. Overall, does your research restart plan adhere to the <i>School/Unit Research Restart Guiding Principles and Guidelines</i> ?			
2. Overall, does your plan adhere to the <i>University of Pittsburgh Research Startup Checklist</i> ?			
3. Briefly describe any biological and/or safety hazards that are inherent in your research activities and any special equipment that is required to conduct your research.			
4. Can you conduct your research activities under current occupancy and social distancing standards?			
<ul style="list-style-type: none"> If no, can your employees shift work and alternate working schedules to maintain social distancing standards? 			
<ul style="list-style-type: none"> If no, has EH&S approved an enhanced level of PPE for this space? 			
<ul style="list-style-type: none"> If yes, how long will your enhanced level of PPE supply last? (number of days) 			
5. To the best of your knowledge, are personnel in the research space potentially high-risk? (https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html)			
<ul style="list-style-type: none"> If yes, do you have a work and protection plan for them? 			
6. Do any of your research activities have to be onsite?			
<ul style="list-style-type: none"> If yes, explain why? 			
<ul style="list-style-type: none"> How might you mitigate risk? 			

7. Does your plan adhere to the cleaning and disinfecting protocols provided by the EOC/EH&S?			
8. Are there additional needs for cleaning and disinfecting your space, laboratories, and shared office spaces (e.g., repeated use of equipment)?			
<ul style="list-style-type: none"> If yes, have these responsibilities been assigned to personnel in the lab? 			
9. Do personnel need to leave the identified space for research purposes (For example, use of common equipment in other locations, shared tissue culture rooms, supply areas, etc.)?			
<ul style="list-style-type: none"> If yes, do your social distancing, traffic patterns, PPE requirements, and cleaning and disinfecting protocols adhere to EOC/EH&S guidelines for these scenarios? 			
10. Define how you have coordinated use of these shared facilities with other users to control occupant density to maintain social distancing standards.			
11. Is your plan for preventing group congregation and maintaining social distancing in common areas breakrooms lunchrooms, shared offices, etc. consistent with EOC/EH&S guidelines?			
12. Will vendors (purchasing guidance) to the University of Pittsburgh be required to come into this space?			
<ul style="list-style-type: none"> If yes, briefly describe your plan for addressing required PPE and social distancing requirements. 			
13. Will visitors (parents, power of attorney, caregivers) to the University of Pittsburgh be required to come into this space?			
<ul style="list-style-type: none"> If yes, briefly describe your plan for addressing required PPE and social distancing requirements. 			
14. Should any personnel either exhibit symptoms of SARS-coV-2 or quarantine be required because of contact with and potential exposure to SARS-coV-2, is your plan to address research activities in these circumstances consistent with EOC/EH&S guidelines?			
15. Describe any barriers that you would not be able to address if a quick ramp down of research at the University of Pittsburgh is required?			
16. In the event of a quick ramp down, identify any essential research activities that could not be ramped down, suspended, or delayed if a required ramp down is required, and identify the personnel who will be performing these essential functions.			

If conducting research with human participants, address the following:

RESEARCH WITH HUMAN PARTICIPANTS	Y E S	N O	ANY CONCERN S
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17. Describe your plans to identify the health status of your study populations (refer to EOC/EH&S guidelines for screening and CDC guidelines for definition of at risk people)			
18. Identify whether close contact (less than 6 feet) with study participants is required? If yes, is your plan consistent with guidelines?			
19. Do you need enhanced protections for human participants in your research to <i>come into Pitt or Pitt-leased or Pitt-shared space</i> ?			
20. Will research personnel or participants need to <i>go into UPMC clinical areas</i> to interact with human participants in your research?			
<ul style="list-style-type: none"> If yes, will personnel or participants follow UPMC Clinical Standards (https://covid19research.pitt.edu/media/ko4jawwb/covid-19_pitt_research_general_upmc_guidelines.pdf)? 			
<ul style="list-style-type: none"> If no, explain why not 			
21. Will research personnel need to <i>leave campus</i> to interact with human participants?			
<ul style="list-style-type: none"> If yes, identify the locations where these interactions with human participants will occur; identify the plan for determining health status of these human participants (healthy people, immunocompromised, seniors, etc.) and any enhanced levels of PPE and social distancing measures that will be required at the off-site. 			
<ul style="list-style-type: none"> How you will prevent the trafficking of any SARS-CoV-2 back into the space? 			

If you are conducting research with animals, address the following:

ANIMAL RESEARCH PLANS	YES	NO	ANY CONCERNS
22. Do animals or animal tissues (?) need to come into this space?			
23. Does your research restart plan incorporate all new DLAR access and use constraints?			
<ul style="list-style-type: none"> If no, explain why not? 			

Name and Signature of Preparer: _____

Name and Signature of PI, if not preparer: _____

Name and Signature of Chair/Director: _____